

<b>Name of organisation</b>	Civil Aviation Authority			
<b>Name of Chief Executive</b>	Graeme Harris	<b>Disclosure period</b>	1 July - 31 December 2013	
<b>International and domestic travel expenses</b>				
<b>International Travel Credit Card expenses</b>				
<b>Date</b>	<b>Amount (NZ\$)*</b>	<b>Purpose (for example attending conference on...)</b>	<b>Nature (such as hotel costs, airfares, and taxis)</b>	<b>Location/s</b>
4-Jul	28.34	Head of NZ Delegation at Directors General of Civil Aviation Asia Pacific Region ( DCGA ) Conference and associated meetings - Bangkok, Thailand, 26 June - 7 July	Meal for two people	Bangkok
5-Jul	2,828.17	Head of NZ Delegation at Directors General of Civil Aviation Asia Pacific Region ( DCGA ) Conference and associated meetings - Bangkok, Thailand, 26 June - 7 July	Hotel accommodation for CEO and meals	Bangkok
23-Sep	211.90	Head of NZ Delegation at ICAO Assembly - Montreal, Canada, 24 September - 4 October	Lunch for CEO, General Manager Policy and System Interventions and Manager Aviation Security	Los Angeles
26-Sep	32.79	Head of NZ Delegation at ICAO Assembly - Montreal, Canada, 24 September - 4 October	Lunch for CEO and General Manager Policy and System Interventions	Montreal
28-Sep	22.60	Head of NZ Delegation at ICAO Assembly - Montreal, Canada, 24 September - 4 October	Lunch for CEO and General Manager Policy and System Interventions	Montreal
28-Sep	160.21	Head of NZ Delegation at ICAO Assembly - Montreal, Canada, 24 September - 4 October	Dinner for CEO and General Manager Policy and System Interventions	Montreal
30-Sep	130.90	Head of NZ Delegation at ICAO Assembly - Montreal, Canada, 24 September - 4 October	Dinner for CEO and General Manager Policy and System Interventions	Montreal
2-Oct	2,946.21	Head of NZ Delegation at ICAO Assembly - Montreal, Canada, 24 September - 4 October	Hotel Accommodation for CEO (incl meal and bottle of water CA\$58.90)	Montreal
<b>International Travel Non-Credit Card expenses</b>				
<b>Date</b>	<b>Amount (NZ\$)*</b>			
23-Sep	8,725.18	Head of NZ Delegation at ICAO Assembly - Montreal, Canada, 24 September - 4 October	Airfare for one person - Wellington/Montreal/Wellington	Montreal
<b>Domestic Travel Credit Card expenses</b>				
<b>Date</b>	<b>Amount (NZ\$)*</b>	<b>Purpose (eg, visiting district offices ...)</b>	<b>Nature (eg, hotel costs, travel, etc)</b>	<b>Location/s</b>
27-Jun	33.00	Speaker and presenter at AIA Conference	Taxi from Dunedin Airport to Hotel	Dunedin
6-Jul	7.00	Head of NZ Delegation at Directors General of Civil Aviation Asia Pacific Region ( DCGA ) Conference and associated meetings - Bangkok, Thailand, 26 June - 7 July	Airport Parking at Wellington Airport	Wellington
10-Jul	44.70	Industry visit to Nelson with Ministry of Transport, NZ Trade and Enterprise and Ministry of Foreign Affairs and Trade	Taxi from home to Wellington Airport	Wellington

10-Jul	47.90	Industry visit to Nelson with Ministry of Transport, NZ Trade and Enterprise and Ministry of Foreign Affairs and Trade	Taxi from Wellington Airport to home	Wellington
15-Aug	42.80	Attend Flight Instructors Seminar in Christchurch	Taxi from home to Wellington Airport	Wellington
15-Aug	40.40	Attend Flight Instructors Seminar in Christchurch	Taxi from Wellington Airport to CAA	Wellington
22-Aug	44.10	Attend Flight Instructors Seminar in Auckland	Taxi from home to Wellington Airport	Wellington
22-Aug	37.80	Attend Flight Instructors Seminar in Auckland	Taxi from Wellington Airport to CAA	Wellington
18-Sep	58.87	Attend CAA Board Visit to Queenstown	2 breakfasts for CEO at Kawarau Hotel	Queenstown
23-Sep	39.50	Head of NZ Delegation at International Civil Aviation Organization (ICAO) Assembly - Montreal, Canada, 24 September - 4 October	Taxi from home to Wellington Airport	Wellington
4-Oct	50.60	Head of NZ Delegation at ICAO Assembly - Montreal, Canada, 24 September - 4 October	Taxi from Wellington Airport to home	Wellington
10-Oct	42.90	CEO meeting aviation industry participant	Taxi from home to Wellington Airport	Wellington
18-Oct	43.80	Speaker at the NZ Airports Association Conference in Blenheim	Taxi from home to Wellington Airport	Wellington
18-Oct	55.30	Speaker at the NZ Airports Association Conference in Blenheim	Taxi from Wellington Airport to CAA	Wellington
18-Oct	29.00	Speaker at the NZ Airports Association Conference in Blenheim	Taxi from Blenheim Airport to conference centre	Blenheim
4-Dec	25.00	CAA Executive Planning Session	Taxi from EGI Hearing to Executive Planning Session	Wellington
6-Dec	33.40	Speaker at Flight Examiners Seminar	Taxi for CEO and General Manager Air Transport and Airworthiness from CAA to Wellington Airport	Wellington
12-Dec	36.00	Speaker at Aviation Community Advisory Group Meeting	Taxi for CEO and Principal Policy Advisor from CAA to Wellington Airport	Wellington
12-Dec	32.20	Speaker at Aviation Community Advisory Group Meeting	Taxi from Wellington Airport to CAA	Wellington
<b>Domestic Travel Non-Credit Card expenses</b>				
<b>Date</b>	<b>Amount (NZ\$)*</b>			
11-Jun	160.00	Speaker at CAA SMS Forum for Aviation Industry-Christchurch	Hotel Accommodation for 1 person	Christchurch
12-Jun	149.16	Speaker at CAA SMS Forum for Aviation Industry-Queenstown	Hotel Accommodation for 1 person	Queenstown
19-Jun	315.00	Speaker and presenter at Aviation Industry Association Conference	Hotel Accommodation for 1 person ( 2 nights )	Dunedin
15-Aug	535.27	Attend Flight Instructors Seminar in Christchurch	Airfare for one person - Wellington/Christchurch/Wellington	Christchurch
22-Aug	381.67	Attend Flight Instructors Seminar in Auckland	Airfare for one person - Wellington/Auckland/Wellington	Auckland
16-Sep	607.23	Attend CAA Board Visit to Queenstown	Airfare for one person - Wellington/Christchurch/Queenstown/Wellington	Queenstown
16-Sep	350.00	Attend CAA Board Visit to Queenstown	Hotel Accommodation for 1 person ( 2 nights )	Queenstown
10-Oct	381.67	CEO meeting aviation industry participant	Airfare for one person - Wellington/Christchurch/Wellington	Christchurch
18-Oct	387.86	Speaker at the NZ Airports Association Conference in Blenheim	Airfare for one person - Wellington/Blenheim/Wellington	Blenheim
6-Dec	523.78	Speaker at Flight Examiners Seminar	Airfare for one person - Wellington/Auckland/Wellington	Auckland

**Total travel expenses  
for the six months**

	Amount (NZ\$)*			
	\$ 19,622.21			
* Provide GST-inclusive figures				

<b>Name of organisation</b>	Civil Aviation Authority			
<b>Name of Chief Executive</b>	Graeme Harris	<b>Disclosure period</b>	1 July - 31 December 2013	
<b>Hospitality provided</b>				
<b>Hospitality provided</b>	<b>Credit Card expenses</b>			
<b>Date</b>	<b>Amount (NZ\$)*</b>	<b>Purpose (eg, hosting delegation from ...)</b>	<b>Nature</b>	<b>Location/s</b>
No hospitality provided in this period				
<b>Hospitality provided</b>	<b>Non-Credit Card expenses</b>			
<b>Date</b>	<b>Amount (NZ\$)*</b>			
No hospitality provided in this period				
<b>Total hospitality expenses for the six months</b>				
<b>Amount (NZ\$)*</b>				
\$ -				
* Provide GST-inclusive figures				

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<b>Gifts and hospitality*</b>				
<b>Gifts</b>				
<b>Date</b>	<b>Description</b>	<b>Offered by</b>	<b>Estimated value (NZ\$)</b>	
Dec-13	Box of cherries	Martin Jenkins	35	
Dec-13	Branded pen	Dundas Street Lawyers	30	
Dec-13	Two bottles of wine and a pen	Helicopters New Zealand	90	Wine donated to the CAA Social Club
<b>Hospitality</b>				
<b>Date</b>	<b>Description</b>	<b>Offered by</b>	<b>Estimated value (NZ\$)</b>	
24-Nov	Family tickets to Christmas pantomime at Circa Theatre	Chapman Tripp	107	Hospitality declined
29-Nov	Lunch for two people (following recruitment of two General Managers)	Executive Appointments	50	
<b>Total hospitality and gifts received for the six months</b>				
	<b>Amount (NZ\$)*</b>		115	Excludes donated goods and declined hospitality
* include items such as meals, tickets to events, gifts from overseas counterparts, travel or accomodation (including that accepted by immediate family members).				
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<b>Other</b>				
<b>Other Credit Card expenses</b>				
<b>Date</b>	<b>Amount (NZ\$)</b>	<b>Purpose (eg, farewell for long-serving staff members)</b>		<b>Location</b>
No other expenses for this period				
<b>Other Non-Credit Card expenses</b>				
<b>Date</b>	<b>Amount (NZ\$)</b>			
31-Jul	96.75	Telecom	Mobile phone rental/tolls	Wellington
31-Aug	53.34	Telecom	Mobile phone rental/tolls	Wellington
30-Sep	77.52	Telecom	Mobile phone rental/tolls	Wellington
31-Oct	128.58	Telecom	Mobile phone rental/tolls	Wellington
30-Nov	59.17	Telecom	Mobile phone rental/tolls	Wellington
31-Dec	58.32	Telecom	Mobile phone rental/tolls	Wellington
<b>Total other expenses for the 6-monthly period</b>				
	<b>\$ 473.68</b>			
* Provide GST-inclusive figures				