

Name of organisation	Civil Aviation Authority			
Name of Chief Executive	Graeme Harris	Disclosure period	1 July - 31 December 2015	
International and domestic travel expenses				
International Travel	Credit Card expenses			
Date	Amount (NZ\$)*	Purpose (for example attending conference on...)	Nature (such as hotel costs, airfares, and taxis)	Location/s
6-Aug	1,411.55	Attend Asia Pacific Directors-General of Civil Aviation (DGCA) Conference	Hotel accommodation for CEO for 7 nights	Manila
2-Oct	37.84	Attend INSEAD Business School Executive Education leadership course	Dinner for CEO	London
2-Oct	85.44	Attend INSEAD Business School Executive Education leadership course	Return train travel for CEO	Paris/Fontainebleu/Paris
5-Oct	31.64	Attend INSEAD Business School Executive Education leadership course	Taxi for CEO	Fontainebleu to INSEAD Campus
10-Oct	1,530.43	Attend INSEAD Business School Executive Education leadership course	INSEAD Campus accommodation for CEO for 6 nights	Fontainebleu
11-Oct	12.21	Attend INSEAD Business School Executive Education leadership course	Paris Metro - travel for CEO between main stations	INSEAD Campus/ Fontainebleu/Paris
31-Oct	109.14	Attend Asia Pacific Directors-General of Civil Aviation (DGCA) Conference	2 dinners for CEO	Manila
18-Dec	2,002.64	Visit Civil Aviation Administration of China for talks on bilateral technical agreement	Hotel accommodation for CEO for 4 nights, 4 breakfasts & airport transfers	Beijing

International Travel		Non-Credit Card expenses		
Date	Amount (NZ\$)*	Purpose (for example attending conference on...)	Nature (such as hotel costs, airfares, and taxis)	Location/s
27-Jul	4,503.48	Attend Asia Pacific Directors-General of Civil Aviation (DGCA) Conference	Return airfares for CEO	Wellington/Manila/Wellington
1-Oct	520.00	Attend INSEAD Business School Executive Education leadership course	Return train travel for CEO	London/Paris/London
1-Oct	5,963.02	Attend INSEAD Business School Executive Education leadership course	Return airfares for CEO	Wellington/London/Wellington
15-Dec	6,036.42	Visit Civil Aviation Administration of China for talks on bilateral technical agreement	Return airfares for CEO	Wellington/Beijing/Wellington
Domestic Travel		Credit Card expenses		
Date	Amount (NZ\$)*	Purpose (eg, visiting district offices ...)	Nature (eg, hotel costs, travel, etc)	Location/s
2-Jul	31.00	Attend Aviation NZ Conference as speaker	Breakfast for CEO & 1 other	Queenstown
4-Sep	38.40	Visit Aviation Security Service Auckland	Taxi from CAA to Wellington Airport	Wellington
4-Sep	49.10	Visit Aviation Security Service Auckland	Taxi from Wellington Airport to home	Wellington
16-Sep	49.10	Attend CAA Board meeting & industry function	Taxi from home to Wellington Airport	Wellington
16-Oct	48.90	Attend INSEAD Business School Executive Education leadership course	Taxi from Wellington Airport to home	Wellington
20-Oct	29.40	Attend Business Leaders health and safety forum in Auckland	Taxi from CAA to Wellington Airport	Wellington
20-Oct	50.70	Attend Business Leaders health and safety forum in Auckland	Taxi from Wellington Airport to home	Wellington

18-Nov	20.00	Visit Civil Aviation Administration of China for talks on bilateral technical agreement	Visa Photograph	Wellington
27-Nov	280.00	Visit Civil Aviation Administration of China for talks on bilateral technical agreement	Visa Application for CEO & 1 other	Wellington
30-Nov	35.10	CAA Funding Review consultation meeting	Taxi from CAA to Wellington Airport	Wellington
30-Nov	39.40	CAA Funding Review consultation meeting	Taxi from Queenstown Airport to hotel	Queenstown
1-Dec	143.31	CAA Funding Review consultation meeting	Dinner/breakfast for CEO & 1 CAA staff member	Queenstown
1-Dec	41.50	CAA Funding Review consultation meeting	Taxi from hotel to Queenstown Airport	Queenstown
1-Dec	109.00	CAA Funding Review consultation meeting	Dinner for CEO & 2 CAA staff	Christchurch
2-Dec	20.60	CAA Funding Review consultation meeting	Taxi from Nelson Airport to hotel	Nelson
3-Dec	18.50	CAA Funding Review consultation meeting	Bus travel for CEO & 2 CAA staff from Auckland Airport to hotel	Auckland
4-Dec	150.73	CAA Funding Review consultation meeting	Dinner for CEO & 2 CAA staff	Auckland
4-Dec	47.40	CAA Funding Review consultation meeting	Taxi from Wellington Airport to CAA	Wellington
7-Dec	42.10	Open ICAO Continuous Monitoring Approach course	Taxi from home to Wellington Airport	Wellington
7-Dec	164.00	CAA Funding Review consultation meeting	Dinner for CEO & 2 CAA staff	Hamilton
8-Dec	121.00	CAA Funding Review consultation meeting	Dinner for CEO & 2 CAA staff	Palmerston North
9-Dec	19.00	CAA Funding Review consultation meeting	Breakfast for CEO	Palmerston North
9-Dec	20.55	CAA Funding Review consultation meeting	Petrol for rental car	Wellington
9-Dec	8.50	CAA Funding Review consultation meeting	Parking for rental car	Wellington

9-Dec	99.64	CAA Funding Review consultation meeting	Rental car hire	Wellington
15-Dec	46.80	Visit Civil Aviation Administration of China for talks on bilateral technical agreement	Taxi from home to Wellington Airport	Wellington
19-Dec	9.50	Visit Civil Aviation Administration of China for talks on bilateral technical agreement	Parking at Wellington Airport	Wellington
Domestic Travel Non-Credit Card expenses				
Date	Amount (NZ\$)*	Purpose (eg, visiting district offices ...)	Nature (eg, hotel costs, travel, etc)	Location/s
2-Jul	102.81	Attend Aviation NZ Conference as speaker	Rental car hire for 2 days	Queenstown
2-Jul	297.00	Attend Aviation NZ Conference as speaker	Hotel accommodation for CEO	Queenstown
4-Sep	500.35	Visit Aviation Security Service Auckland	Airfare for CEO - Wellington/Auckland/Wellington	Auckland
16-Sep	312.68	Attend CAA Board meeting & industry function	Airfare for CEO - Wellington/Nelson/Wellington	Nelson
20-Oct	230.88	Attend Business Leaders health and safety forum in Auckland	Airfare for CEO - Wellington/Auckland/Wellington	Auckland
30-Nov	1,175.35	CAA Funding Review consultation meeting	Airfare for CEO - Wellington/Queenstown/Christchurch/Nelson/Auckland/Wellington	New Zealand
2-Dec	68.89	CAA Funding Review consultation meeting	Rental car hire for 1 day	Christchurch
7-Dec	467.74	Open ICAO Continuous Monitoring Approach course in Auckland	Airfare for CEO - Wellington/Auckland/Hamilton/Auckland/ Palmerston North	New Zealand
7-Dec	112.00	CAA Funding Review consultation meeting	Hotel accommodation for CEO	Hamilton
8-Dec	163.33	CAA Funding Review consultation meeting	Rental car hire for 1 day	Hamilton

**Total travel expenses
for the six months**

Amount (NZ\$)*	27,408.07			
* Provide GST-inclusive figures				

Name of organisation	Civil Aviation Authority			
Name of Chief Executive	Graeme Harris	Disclosure period	1 July - 31 December 2015	
Hospitality provided				
Hospitality provided Credit Card expenses				
Date	Amount (NZ\$)*	Purpose (eg, hosting delegation from ...)	Nature	Location/s
3-Dec	185.13	Hosted President from NZ Aircraft Owners and Pilots Assn following CAA Funding Review Consultation Meeting	Dinner for CEO & 3 others (incl. 2 CAA staff) at Grand Mercure Hotel	Nelson
Hospitality provided Non-Credit Card expenses				
Date	Amount (NZ\$)*	Purpose (eg, hosting delegation from ...)	Nature	Location/s
No hospitality provided				
Total hospitality and gifts received for the six months				
Amount (NZ\$)*	185.13			
* Provide GST-inclusive figures				

Name of organisation	Civil Aviation Authority			
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Gifts and hospitality*				
Gifts				
Date	Description	Offered by	Estimated value (NZ\$)	
Oct-15	Mongol Morin Khur	Mongolian Civil Aviation Authority	100	Ceremonial gift following talks - request for assistance from NZCAA on rules issues
Hospitality				
Date	Description	Offered by	Estimated value (NZ\$)	
3-Jul	Invitation to conference dinner in Wellington	Flying New Zealand	Not known	Invitation declined
9-Jul	Invitation to Security Sector Professional Development Programme senior officials dinner in Wellington	Victoria University	Not known	Invitation declined
12-Aug	Invitation to gala dinner in Wellington to celebrate Republic of Singapore's National Day	Singapore High Commissioner to New Zealand	Not known	Invitation declined
19-Aug	Invitation to breakfast seminar on new Health and Safety in Employment Act	KensingtonSwan Lawyers	Not known	Invitation declined

20-Aug	Invitation to leadership breakfast seminar. Speakers: Dr Tomas Chamorro-Premuzic, CEO of Hogan Assessments International, Colin MacDonald, Chief Executive, Department of Internal Affairs and Rebecca Kitteridge, CVO, Director of New Zealand Security Intelligence Service	Winsborough and the Leadership Development Centre	Not known	Invitation accepted
20-Aug	Invitation to hear Recovery and Resilience Panel share business learnings in disaster recovery from the Canterbury Earthquakes with Panellists: Gary Dransfield, Chief Executive Officer, Vero New Zealand; Jimmy Higgins, EGM Claims, Vero New Zealand and Tony Owen, General Manager, Aon	Trans - Tasman Business Circle	Not known	Invitation accepted
27-Aug	Invitation to business technology and strategy lunch	Strategic Pay	Not known	Invitation declined
16-Sep	Invitation to cocktail function to celebrate World Maritime Day	Maritime New Zealand	Not known	Invitation declined
20-Oct	Invitation to Annual CEO Summit, Auckland	Business Leaders' Health and Safety Forum	Not known	Invitation accepted
3-Nov	Invitation to Melbourne Cup charity fundraising event	Australian High Commission	Not known	Invitation declined

4-Nov	Invitation to dinner with Board and management of MartinJenkins	MartinJenkins	Not known	Invitation declined
10-Nov	Wellington Airport Regional Community Awards and Wild at Heart Spirit Awards	Wellington International Airport Ltd	Not known	Invitation declined
11-Nov	Invitation to dinner with Cam Wallace, Chief Sales and Commercial Officer	Air New Zealand	Not known	Invitation declined
11-Nov	Invitation to School of Government prizegiving	Hon. Bill English	Not known	Invitation declined
27-Nov	Invitation to seminar on behavioural economics, followed by social function	EY	Not known	Invitation declined
1-Dec	Invitation to drone demonstration and prize giving	Callaghan Innovation	Not known	Invitation declined
1-Dec	Invitation to cocktail function	The Honourable Company of Air Pilots	Not known	Invitation declined
8-Dec	Invitation to function	Winsborough Ltd	Not known	Invitation declined
10-Dec	Invitation to stakeholder function	Joint Aviation NZ/NZ Aviation Federation function in association with Brett Hudson, List MP Ohariu	Not known	Invitation accepted
11-Dec	Invitation to launch of direct service between Beijing and Auckland (in Auckland)	Air China and Air New Zealand	Not known	Invitation declined
14-Dec	Invitation to farewell function for Chief Executive of NZ Transport Agency	Chris Moller, Chairman, NZ Transport Agency	Not known	Invitation accepted, but function not attended due to other commitments
* include items such as meals, tickets to events, gifts from overseas counterparts, travel or accomodation (including that accepted by immediate family members).				

**Total hospitality and
gifts received
for the six months**

Amount (NZ\$)*			100	
* Provide GST-inclusive figures				

Name of organisation	Civil Aviation Authority			
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Other				
Other Credit Card expenses				
Date	Amount (NZ\$)	Purpose (eg, farewell for long-serving staff members)	Nature	Location
No other expenses for this period				
Other Non-Credit Card expenses				
Date	Amount (NZ\$)	Purpose	Nature	Location
31-Jul	137.60	Spark NZ	Mobile phone rental/tolls	Wellington
31-Aug	162.79	Spark NZ	Mobile phone rental/tolls	Wellington
30-Sep	155.96	Spark NZ	Mobile phone rental/tolls	Wellington
31-Oct	246.38	Spark NZ	Mobile phone rental/tolls	Wellington
30-Nov	206.20	Spark NZ	Mobile phone rental/tolls	Wellington
31-Dec	202.96	Spark NZ	Mobile phone rental/tolls	Wellington
Total other expenses for the 6-monthly period				
Amount (NZ\$)	1,111.89			
* Provide GST-inclusive figures				