

Name of organisation	Civil Aviation Authority			
Name of Chief Executive	Graeme Harris	Disclosure period	1 January - 30 June 2013	
International and domestic travel expenses				
International Travel Credit Card expenses				
Date	Amount (NZ\$)*	Purpose (for example attending conference on...)	Nature (such as hotel costs, airfares, and taxis)	Location/s
27-May	20.00	Head of NZ Delegation at Directors General of Civil Aviation Asia Pacific Region (DCGA) Conference and associated meetings - Bangkok, Thailand, 26 June - 7 July	Photo of Chief Executive for visa application	Wellington
International Travel Non-Credit Card expenses				
Date	Amount (NZ\$)*			
29-May	100.00	Head of NZ Delegation at Directors General of Civil Aviation Asia Pacific Region (DCGA) Conference and associated meetings - Bangkok, Thailand, 26 June - 7 July	Visa for Chief Executive	Wellington
30-May	4,157.10	Head of NZ Delegation at Directors General of Civil Aviation Asia Pacific Region (DCGA) Conference and associated meetings - Bangkok, Thailand, 26 June - 7 July	Airfare for one person - Wellington/Bangkok/Wellington	Bangkok
Domestic Travel Credit Card expenses				
Date	Amount (NZ\$)*	Purpose (eg, visiting district offices ...)	Nature (eg, hotel costs, travel, etc)	Location/s
31-Jan	44.00	Attendance at Hamilton Aviation Cluster Meeting hosted by NZ Trade and Enterprise	Taxi for one person from home to airport	Wellington
31-Jan	47.30	Attendance at Hamilton Aviation Cluster Meeting hosted by NZ Trade and Enterprise	Taxi for one person from airport to home	Wellington
31-Jan	5.00	Attendance at Hamilton Aviation Cluster Meeting hosted by NZ Trade and Enterprise	Airport departure fee	Hamilton
18-Feb	21.20	Session Chair at Transport sector conference - Te Papa	Taxi for one person conference to home	Wellington
28-Mar	29.00	Visit to Hamilton for regulatory intervention	Parking at Wellington airport	Wellington
28-Mar	5.00	Visit to Hamilton for regulatory intervention	Airport departure fee	Hamilton
8-Apr	35.50	Attendance at one of CAA's <i>AvKiwi</i> seminars	Taxi for one person from home to airport	Wellington
9-Apr	40.00	Attendance at one of CAA's <i>AvKiwi</i> seminars	Taxi for one person from airport to home	Wellington
11-Jun	28.93	Speaker at CAA Safety Management Systems (SMS) Forum for aviation industry - Auckland	Breakfast for one person	Auckland
12-Jun	35.53	Speaker at CAA SMS Forum for aviation industry - Christchurch	Breakfast for two people	Christchurch
13-Jun	23.35	Speaker at CAA SMS Forum for aviation industry - Queenstown	Breakfast for one person	Queenstown
13-Jun	53.70	Speaker at CAA SMS Forums for aviation industry - Palmerston North, Auckland, Christchurch, Queenstown	Taxi for one person from airport to home	Wellington
19-Jun	39.70	Speaker and presenter at Aviation Industry Association (AIA) Conference	Taxi for one person from home to airport	Wellington

21-Jun	53.00	Speaker and presenter at AIA Conference	Breakfast for one person for two days	Dunedin
21-Jun	82.00	Speaker and presenter at AIA Conference	Taxi from Dunedin Town Hall to airport	Dunedin
26-Jun	45.50	Speaker and presenter at AIA Conference	Taxi for one person from airport to home	Wellington
Domestic Travel Non-Credit Card expenses				
Date	Amount (NZ\$)*			
28-Mar	392.63	Attendance at Hamilton Aviation Cluster Meeting hosted by NZ Trade and Enterprise	Airfare for one person - Wellington/Hamilton/Wellington	Hamilton
8-Apr	691.09	Attendance at one of CAA's <i>AvKiwi</i> seminars	Airfare for one person -Wellington/Invercargill/Wellington	Invercargill
8-Apr	145.00	Attendance at one of CAA's <i>AvKiwi</i> seminars	Hotel Accommodation for one person	Invercargill
20-Apr	465.85	Speaker and presenter at AIA Conference	Airfare for one person - Wellington/Dunedin/Wellington	Dunedin
10-Jun	1,081.16	Speaker at CAA SMS Forums for aviation industry - Palmerston North, Auckland, Christchurch, Queenstown	Airfare for one person	Palmerston North/ Auckland/ Christchurch/ Queenstown/ Wellington
10-Jun	146.25	Speaker at CAA SMS Forums for aviation industry - Palmerston North, Auckland, Christchurch, Queenstown	Hotel accommodation for one person	Auckland
		NB: The CAA has not yet been billed for some hotel accommodation associated with the above travel. This will appear on the next return.		
Total travel expenses for the six months				
	Amount (NZ\$)*			
	\$ 7,787.79			
* Provide GST-inclusive figures				

Name of organisation	Civil Aviation Authority			
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Hospitality provided				
Hospitality provided	Credit Card expenses			
Date	Amount (NZ\$)*	Purpose (eg, hosting delegation from ...)	Nature	Location/s
14-May	310.00	Hosted dinner for Prof Malcom Sparrow, accompanied by partner, General Manager & partner (5 people in total)	Prof Sparrow ran a 3-day regulatory seminar for 64 CAA and other regulatory staff	Wellington
Hospitality provided	Non-Credit Card expenses			
Date	Amount (NZ\$)*			
No other hospitality provided.				
Total hospitality expenses for the six months				
Amount (NZ\$)*				
\$ 310.00				
* Provide GST-inclusive figures				

Name of organisation	Civil Aviation Authority			
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Gifts and hospitality*				
Gifts				
Date	Description	Offered by	Estimated value (NZ\$)	
No gifts received.				
Hospitality				
Date	Description	Offered by	Estimated value (NZ\$)	
18-Feb	Dinner for speakers and session chairs at Transport Sector conference	Secretary for Transport	60	Wellington
4-Apr	76th Anniversary Cocktail Function (CE and partner)	RNZAF	60	Wellington
10-Apr	Clash of the Codes' dinner in support of Scots College Rugby and Football Clubs	PwC	253	Hospitality declined
May (for event in September)	Tickets to World of Wearable Arts for CE and partner	Tandem Travel	300	Hospitality declined
Total hospitality and gifts received for the six months				
	Amount (NZ\$)*		120	Excludes declined hospitality
* include items such as meals, tickets to events, gifts from overseas counterparts, travel or accomodation (including that accepted by immediate family members).				
* Provide GST-inclusive figures				

Name of organisation	Civil Aviation Authority			
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Other				
Other Credit Card expenses				
Date	Amount (NZ\$)	Purpose (eg, farewell for long-serving staff members)		Location
No other expenses for this period.				
Other Non-Credit Card expenses				
Date	Amount (NZ\$)			
31-Jan	51.65	Telecom	Mobile phone rental/tolls	Wellington
28-Feb	50.77	Telecom	Mobile phone rental/tolls	Wellington
31-Mar	60.63	Telecom	Mobile phone rental/tolls	Wellington
30-Apr	57.83	Telecom	Mobile phone rental/tolls	Wellington
23-May	403.01	Air New Zealand	Koru Club Membership	Wellington
31-May	41.48	Telecom	Mobile phone rental/tolls	Wellington
30-Jun	46.10	Telecom	Mobile phone rental/tolls	Wellington
Total other expenses for the 6-monthly period				
	\$ 711.47			
* Provide GST-inclusive figures				